



Shramajivi Shikshan Prasarak Mandal's

ADARSH MAHAVIDYALAYA, OMERGA

NAAC Reaccredited – 'B' Grade with 2.92 CGPA

ARTS, COMMERCE & SCIENCE

Tq. Omerga, Dist. Osmanabad, Pin- 413606, Ph. 02475-252401 (O), 253405 (R), sspmo01@rediffmail.com

Reg. A.C.C./2022-2023

Date: / /

Dr. Dilip P. Garud

(M. Sc. Ph.D.)

Principal

6.2.1: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/perspective/development plan etc

ADMINISTRATIVE SETUP

Adarsh Mahavidyalaya, Omerga has been established in 1990. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution.

FUNCTIONS OF GOVERNING BODY: -

- Review academic and other related activities of the College
- Consider new programs of study for approval of University
- Consider recommendations of the staff members regarding Promotions
- Ratify Selections / appointments /medals and prizes
- Pass Annual Budget of the College
- Annual University affiliation

VARIOUS COMMITTEES OF THE INSTITUTION:

The Institution has various committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines of the head of the institution.

APPOINTMENT OF FACULTY/SUPPORTING STAFF

1. Advertisements are published in the state and national level newspapers.
2. Interviews are conducted by a panel consisting of senior faculty, Head of the Department, External subject expert, Principal, Chairman and University and State Government committee members.
3. Preference is given to relevant qualifications, teaching and research experience.
4. A demonstration is taken from each person to understand the teaching capabilities and competency.
5. The guidelines of the university, UGC and state government are followed during the recruitment of the faculty.
6. The selected candidates are required to attend the university ratification process.
7. Supporting staff are recruited by the panel consists of HODs, Principal and Director Board members.
8. Promotional Policies are based on the staff performance appraisal, university and state government rules.
9. Qualification, Eligibility and Salary Structure as per university, UGC and state government norms.

SERVICE RULES AND PROCEDURES


1. Every teacher shall, at all times, maintain integrity, be devoted to duty and also be honest and impartial in his / her official dealings. A teacher shall, at all times, be well-mannered in his / her dealings with the management, with other members of staff, students and with members of the public.
2. A teacher shall be required to maintain the scheduled hours of work during which he / she must be present at the place of his / her duty. No teacher shall be absent from duty without prior permission. Even during leave or vacation, with the prior permission of the competent authority, whenever leaving the station, a teacher should inform the Director in writing, through the concerned Head of the Department, or the Director directly.
3. Staff members shall follow the directions and instructions properly given Director and HODs.
4. Teachers must participate in academic, curricular and extracurricular activities conducted by institution

DEPLOYMENT OF INSTITUTIONAL STRATEGIC/ PERSPECTIVE/DEVELOPMENT PLAN

1. Efficient Teaching erudition procedure
2. Effective Leadership and Participative management
3. Constant Internal Quality Assurance System
4. Ensuring effective governance
5. Student's Overall Development through Participation
6. Employees Advancement & Welfare
7. Escalating Placements
8. Proper Discipline
9. Women/Student/Faculty Grievance
10. Financial Planning & Management
11. Institute – Industry Interaction
12. Encouragement of Budding Entrepreneurs
13. Constant Growth in Research and Development
14. Alumni Interaction and Outreach activities
15. Mounting Physical Infrastructure


IQAC Co-Ordinator
Adarsh Mahavidyalaya, Omerga
Tq. Omerga Dist. Osmanabad (MS)




PRINCIPAL
Adarsh Mahavidyalaya, Omerga
Tq. Omerga, Dist. Osmanabad (M.S.)