



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	SHRAMJIVI SHIKSHAN PRASARAK MANDAL'S ADARSH MAHAVIDYALAYA, OMERGA, DIST. OSMANABAD, MAHARASHTRA
• Name of the Head of the institution	Dr. GARUD D. P.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02475252401
• Mobile No:	9423072828
• Registered e-mail	sspmo01@rediffmail.com
• Alternate e-mail	malisiromerga@gmail.com
• Address	Old Mumbai Hydrabad National Highway No. 9, Infront of MSEB sub-center, OMERGA, DIST. OSMANABAD, MAHARASHTRA
• City/Town	OMERGA
• State/UT	Maharashtra
• Pin Code	413606
<b>2.Institutional status</b>	
• Type of Institution	Co-education

• Location	Semi-Urban				
• Financial Status	Grants-in aid				
• Name of the Affiliating University	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad, Maharashtra				
• Name of the IQAC Coordinator	PROF. MALI S. B.				
• Phone No.	02475252401				
• Alternate phone No.					
• Mobile	9422558789				
• IQAC e-mail address	sspmo01@rediffmail.com				
• Alternate e-mail address	malisiromerga@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://adarshcollege.in/wp-content/uploads/2022/10/AQAR-2020-21.pdf">https://adarshcollege.in/wp-content/uploads/2022/10/AQAR-2020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://adarshcollege.in/wp-content/uploads/2022/10/Almanac-termwise-2021-2022.pdf">https://adarshcollege.in/wp-content/uploads/2022/10/Almanac-termwise-2021-2022.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	70.10	2004	03/05/2004	02/05/2009
Cycle 2	B	2.92	2014	21/02/2014	20/02/2019
<b>6.Date of Establishment of IQAC</b>	15/06/2004				
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>		<b>3</b>		
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		<b>Yes</b>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		No File Uploaded		
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		<b>No</b>		
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
<ul style="list-style-type: none"> <li>• IQAC has taken initiatives to strengthen the Centre for Teaching, Learning and Evaluation by conducting various activities and thereby played a significant role in enhancing the quality of education in the college.</li> <li>• IQAC has given important contribution to analyses teaching - learning feedback from teachers, students and parents.</li> <li>• Decisions for improving the academic process, the infrastructure, library facilities, and laboratory up gradations were recommended to Local Managing Committee for the proper implementation.</li> <li>• IQAC implemented the process of maintaining teaching plan (lecture plans) by each teacher, weekly worksheets and teacher's diary to continuously monitor and improve teaching learning process.</li> <li>• Encouragement for staff to participate in National / International -conferences/ seminars etc.</li> </ul>				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>				

Plan of Action	Achievements/Outcomes
<p>Establishment of Admission committee</p>	<p>Admission committee worked for the admission of the students for different faculties and guided students about different courses and subject combinations available in our college, different scholarships, fees structure, etc.</p>
<p>Academic diary</p>	<p>Syllabus was completed effectively according to the plan and it helped students for planning of the study and to secure maximum marks in internal as well as university evaluation system.</p>
<p>Supportive activities</p>	<p>In a time bound manner staff members and students conducted different academic, cocurricular, sports and other activities.</p>
<p>Birth anniversary and Commemoration programme committee</p>	<p>We celebrated birth anniversary and commemoration days of following great Indian leaders and social reformers –Rjarshi Shahu Maharaj, Lokmanya Tilak, Annabhau Sathe, Dr. Sarvapalli Radhakrishnan, Mahatma Gandhi, Lal Bahadur Shastri, Dr. Babasaheb Ambedkar, Shri Chhatrapati Shivaji Maharaj, Mahatma Basaweshwar, Mahatma Phule, Savitribai Phule. These programmes inculcated the ethical values, values of life, social awareness and national integration.</p>
<p>NSS advisory committee</p>	<p>Various activities like Cleaning of the college campus, Plantation, Literacy programme, AIDS awareness, Blood donation, Pulse Polio were conducted. Also</p>

	<p>celebration of Saksharata din, Kranti din, NSS day, Independence Day, Republic day etc is done. Competitions like assay, elocution, Debate, General knowledge etc were organised. Sadbhavna daud, AIDS awareness rally was organised.</p>
Examination committee	<p>Unit tests, Terminal Examination, Preparatory examinations, seminars, group discussions, and Annual examination were conducted. Due to this students are evaluated and well prepared for the annual examination. Through these examinations those students who are weak in studies are isolated and remedial teaching for them was conducted to upgrade them.</p>
Competitive examination and vocational guidance committee	<p>This committee guided to the students for various competitive examinations to foster the process of gaining the general knowledge and to make students aware of question paper pattern of MPSC and UPSC. Some students are placed in different services.</p>
Cultural programme committee	<p>Our college conducted the programmes Debate and Elocution competitions, Essay competitions, Poem reading,</p>
Library committee	<p>This committee recommended the purchase of text and reference books, journals, periodicals etc according the need of syllabus of various subjects and also monitored the distribution of reading material to the students.</p>
UGC interface committee	<p>This committee deals with all the letters and circulars,</p>

	different proposals of UGC. It monitors the proper utilization of grants released by the UGC to our college.
NSS and Social Service Committee	Through the activities of this committee our college conducted different programmes like Blood donation, AIDS awareness, National Pulse Polio Immunization, NSS camp, Superstition eradication, Adult education and literacy, help to poor people to get benefits of different government schemes etc.
Discipline and grievances committee	This committee communicated and worked the rules and regulations of the college for the discipline due to which discipline was maintained.
Motivation of teachers to participate in seminars and conferences and arrangement of educational tours	Teachers from our college participated in Seminars and Workshops
Publicity committee	This committee made publicity of different activities, programmes, achievements of college and students in various newspapers and kept record of newspaper cuttings, photographs etc.
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
<b>MANAGEMENT MEMBERS OF SHRAMJIVI SHIKSHAN PRASARAK MANDAL</b>	<b>27/10/2022</b>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	20/04/2022

**15. Multidisciplinary / interdisciplinary**

In order to develop the all-round capacities of the students - intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards selfemployment. As the College is preparing itself to have more of multidisciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal.

**16. Academic bank of credits (ABC):**

Regarding the implementation of Academic Bank of Credits, the institution has started registering students in digilocker to get Academic Bank of Credit Account of Government of India from October 2022 The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome.

**17. Skill development:**

Skill development as a part of education is indeed important to establish a strong foundation for a thriving future. Self-awareness, excellent communication skills, problem solving and critical thinking capabilities are some of the important benefits of learning through a well-rounded curriculum. A skill-based education system ensures that students are not just learning theoretical knowledge, but also different soft skills and life skills. The main objective of the Skill India programme is to provide adequate training in market-relevant skills to youth. It also aims to create opportunities for the development of talent within the country and improve the overall scope and space for

underdeveloped sectors. This advanced system will also help them learn how to manage themselves and be productive. For skill development, institute has started online courses with INFOSYS and Government of Maharashtra.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Regarding the adoption of Indian languages, the college offers various Indian languages like Marathi, and Hindi subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future. Institute has started online courses with SWAYAM, INFOSYS and Government of Maharashtra.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. For Outcomes-based Teaching and Learning (OBTL) curriculum is designed

to teaching and learning that helps focuses on "first identifying the intended outcomes or goals of a module or programme and then aligning teaching, learning, and assessment to maximise the likelihood that students achieve those outcomes.

The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students.

**20. Distance education/online education:**

The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration on whats app and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

**Extended Profile**

**1. Programme**



1.1	21
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	1546
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	1588
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	431
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	44
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	0
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	12
4.3 Total number of computers on campus for academic purposes	50

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year, the Principal, IQAC and HODs prepare an academic calendar and handbook reflecting the schedule of curriculum delivery. The curriculum is delivered recently through onlinedemonstration, projects, assignments, seminars, guest lectures, workshops, field visits, etc. Importance is given to the use ofICT tools like PPTs, animations, videos, e-books, etc.

Effectiveness of the curriculum delivery is also judged throughinternal evaluation in Unit tests, assignments and preliminary examinations prior to the University examinations. A curriculumisplanned as per teaching plan prepared by teachers, and its delivery is recorded in the Daily Notes Diary of every faculty,reviewed by the HOD and Principal periodically. Attendance record also helps in internal assessment. Bridge courses are conducted bydepartments at the beginning of first semester to orient the students to bridge the gap between pre-University and universitypattern and for identifying slow and advanced learners. The Principal, mentors and faculty members informally meet theparents/guardians of students to discuss matters related to overall progress of the students wherever necessary.

The Principal obtains feedback from students, parents and alumni which is analysed and necessary action taken wherever possible. Internal and external academic Audit is carried out by experts.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of every academic session, Principal along with the Directors and Vice-Principal conducts an IQAC meeting with Heads of all the Departments and finalize the Academic Calendar in alignment with the university schedule. College academic calendar is designed considering all events in accordance with the University academic calendar. In all 15 weeks are planned which mainly include commencement date, closing date of the term, dates of internal tests I and II, college festivals, submissions, oral / practical exams etc. Schedule for internal exams and tentative dates for University theory and practical exams are displayed in academic calendar. Curricular and extra-curricular activity dates, exam schedules and other activity dates are displayed in the academic calendar. Dean Academics is in charge of academic monitoring cell. Academic monitoring cell is responsible for ensuring proper academic calendar and teaching learning process. It monitors all parameters right from attendance, (75 % attendance is mandatory as per University rules), assignments, practical's / labs, internal tests. Faculty conducts lectures and practical's as per the timetable in alignment with the academic calendar. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the**

following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG

programs Design and Development of

Curriculum for Add on/ certificate/ Diploma

Courses Assessment /evaluation process of the

affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

160

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

160

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its cocurricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness.

1. Gender sensitization programmes like lectures, seminars and workshops

2. Observance of Women's Day

3. Environmental education through projects, fieldwork, plantation. Students are also encouraged to participate indifferent

programmes like online quiz contests organized by other Institutions for enhancing awareness related to the environment. 4. Human values promoted through the activities of the NSS. The NSS unit of the College refers to the Handbook of NSS, for illuminating the young minds of the duties and responsibilities of the citizens of this country.

5. Community outreach and other social welfare programmes

6. Value education and health workshops. 7. Handbook of Ethics and Code of Conduct uploaded in the College brochure and also enunciated by the Principal during Students' Orientation

8. Programmes on professional ethics and value education conducted by the Departments

9. Observance World Environment Day, Forest Week 10. Upholding values of multiculturalism, egalitarianism, diversity and gender empowerment through functions like the Annual Programme, Independence and Republic Day celebrations.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

07

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

540

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://adarshcollege.in/wp-content/uploads/2022/10/2.7.1-Student-Satisfaction-Survey-SSS.pdf">https://adarshcollege.in/wp-content/uploads/2022/10/2.7.1-Student-Satisfaction-Survey-SSS.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

**2645**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**853**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The teachers identify the advanced learners and slow learners**



through the following ways:

- Past Performance in examinations.
- One to one interaction with the students.
- Meetings of mentors with their respective mentees.
- Continuous performance assessment of the students throughout the year.

Once the advanced learners are identified, the college takes

Following steps to encourage them to enhance their understanding:

- Special Programmes for advanced learners
- The students are personally guided by subject teachers who provides and coach them with additional study material.
- These students are encouraged to be the group leaders in the common projects and in group study.
- Advanced learners are given research projects, projects and opportunity to participate in intra and inter collegiate conferences / seminars / workshops / symposia.
- Special Lecture: Avenues of Employability: Books, Periodicals, and Magazines helpful for taking different competitive examinations.
- The Career Counselling Cell arranges regular awareness programmes.

Special Programmes for slow learners

- Remedial teaching for slow learners.
- During the mentor-mentee meetings, mentors guide these students and help them to improve, and achieve their academics and overall performance.

Some special students are referred to the counselling cell. The counselling cell counsels the students as well as their parents of such students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1546	44

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Experiential learning:** We have well equipped laboratories in Microbiology, IndustrialChemistry, Chemistry, Physics, Zoology, Botany and ComputerScience. Students are allowed to conduct experiments independentlyin practical classes. Mini projects at third year level and majorprojects at PGyear level will help in imparting the requiredtechnical skills to the students. They are encouraged to do theinternships in industries & industrial visits as a part ofindustry institute interaction. The institution has alsoestablished e-learning facilities, Learning Management System, ebooksand e-journals,

**Participative learning:**

Students are motivated to participate inQuiz Competitions, Paper Presentation, Technical Seminars andOnline Certification Courses to get the participative learningenvironment. Student development programs and workshops areconducted to enhance the learning capabilities of the students.Various club activities like Nature club, NSS club, Science clubto exhibit teamwork in communicating the needs andresponsibilities which needed to face the society in an ethicalmeans.

**Problem solving:** Students are motivated to take part in Training and Placement,Development in consultancy activities. Students are involved inassisting research work with Quality Assurance, Research,Innovation, Incubation, Industry Interaction,Entrepreneurship,Education and Social Responsibility.Competitions like sports, Quiz, elocution, essay, PowerPointPresentations, models and poster making.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**ICT Tools:**

1. Projectors- Projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Video Conferencing and Video lecture - Students are counseled with the help of Zoom / Google meet applications.
4. What's app groups and QR codes with lecture notes and e-books, Youtube links and channels
5. Printers, Photo copiers and Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms are equipped with all digital facilities.
7. Smart Board- Smart boards are installed in the campus.
8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
9. Wifi is made available in premises. Online Classes through Zoom, Google Meet, Google Classroom
10. Digital Library resources: Our University provides links for such resources.
11. PowerPoint presentations-
12. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
13. Online quiz- Faculties prepare online quiz for students after

the completion of each unit with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.bamu.ac.in/krc/e-Resources.aspx">http://www.bamu.ac.in/krc/e-Resources.aspx</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1026

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has a college level Exam committee and a departmentlevelinternal exam committee. It works under the supervision oftheHead of the institute. The institute exam committee takes theoverallresponsibility of conducting the end semester examinationand the evaluationprocess of answer sheets and preparing the results. Every department has aninternal exam committeeresponsible for the preparation of Timetable, settingof thequestion paper, declaration of the results of internal tests.Aftererevaluation of internal tests, the answer sheets are shown tothe students forany grievances. The grievances of the students areconsidered and looked intoat the department level. The average ofthe two internal tests are consideredfor the internal assessmentmarks. The main reforms initiated by the exam cell committeeisthet imelydeclarationoftheresultsandthemoderationoftheque stionpapers.Forthecontinuousevaluationprocess, internal tests,assignments,quiz, presentations, lab work, seminars etc are

taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, self-learning initiative, conceptual understanding, punctuality and attendance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations.

Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**Mechanism of Communication:**

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Learning Outcomes of the Programs and Courses are observed and measured periodically. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties. Locate existing scientific research relevant to a given topic, and evaluate its accuracy. Communicate the results of scientific work effectively.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://adarshcollege.in/wp-content/uploads/2022/10/2.6.1-ACO-PO-PSO-CO.pdf">https://adarshcollege.in/wp-content/uploads/2022/10/2.6.1-ACO-PO-PSO-CO.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution. After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing.

- Syllabus, academic calendar, time-table, examination scheme etc are provided to the students at the beginning of course.
- At the end of every course and program result analysis is conducted by Institutional IQAC and it reviews the percentage outcome received.
- Analysis of PO's is achieved by evaluation of formative and summative methods. Periodic internal assessments for theory practicals, submission of assignments/ projects and viva-voce all constitute the formative and summative assessment. Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee. The attainment level of each CO is computed by Number of students securing percentage of marks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

372

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://adarshcollege.in/wp-content/uploads/2022/10/2.7.1-Student-Satisfaction-Survey-SSS.pdf>



## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

##### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively

participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential five day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion, Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Superstition eradication, Blood donation camp, Health check up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc. Other than NSS units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Janani Suraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check-up camps, Blood donation camps. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1850

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. We have campus area of 4.5 acre,

Spacious class rooms 24,

Wellequiped Science laboratories 10,

50 computers in computer science department,

10 computers in office, one computer in each department of Arts, commerce and Science faculty, 10 computers in library, All computers are with internet facility, Whole campus area is with wi-fi facility. Separate library building,

Ladies hostel with capacity for 100 Girl's,

Canteen 01,

Botanical Garden with more than 500 plants,

Principal office, Board room for management, IQAC office, Staffroom with attached toilets,

Boys and Girls rooms with attached toilets, Vice-principal's office, separate departments for Arts, Science and Commerce subjects, Sophisticated instruments in science laboratories with more than 75 lakh Rs. Chemicals, Glassware with more than 50 lakh Rs. Spacious parking for vehicles,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Seminar or function hall with capacity of 400 people 01, Spacious play ground for outdoor games, Indoor stadium for indoor games, Gymnasium hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

03

#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1330550

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has central library building. Library has a huge collection of Text books, Reference books and others books with foreign, peer-reviewed journals and bound volumes of journals. The reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras. OPAC: The library has developed the database of its own collection through the library software KOHA. Library is fully computerized with barcode-based issue-

and return process, online public access catalogue (OPAC) facility is made available in the central library. OPAC which is used by students and faculty members for search of books by Title, Author, Subject name etc. e-Resources: The library is a member of N-list consortia of information library network (INFLIBNET) under this consortia library provides more than 3135000+ e-books and 6000+ e-journals to students and faculty members. Internet and reprography facility with computer system. CD's, DVD, CD-ROM databases, barcode scanner, printer, audio-video unit. Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

60398



File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 02- smart classrooms, 01-digitally equipped conference hall, ONE ENGLISH LANGUAGE LABORATORY. A well equipped computer lab with 30 computers is functioning in the college. The students of the college access computers in the computer lab and in library with 10 computers. The whole campus is facilitated with the Wi-Fi connectivity with open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Anti-virus is regularly installed in computer. CCTV system is installed. Website is maintained by RBS infotech, solapur.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

239950

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories.
- The maintenance committee is headed by the Registrar who in turn monitors the work of the Supervisor at the next level.
- Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a full time gardener.
- Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance contracts (AMC). The AMC purview includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in - house electricians and plumbers.
- Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1040

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

35

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

35

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

174

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Due to covid no Institution students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms ) were conducted

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have registered alumni association. We have conducted 3 meetings online and discussed about development of institution but no offline activities were conducted due to Covid-19 during the year 2020-2021. We have taken suggestions from them regarding curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs



File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution Vision:

- To mould students of the institution into well-meaning citizens of the nation through socially committed, intellectually inclined, culture driven and future oriented paradigm of learning.
- To empower the students to aspire for significantly contributing to the nation's development through socialist and secular strategies of instruction.

Mission:

- To aspire and strive for excellence in educational arena by improving and motivating the intellectuals and to make them realize the potential for achieving the goals and inculcating values among them and to be the perfect responsible citizen of the country.

The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university combining it with the core values. Our college runs under the aegis of "Shramjivi Shikshan Prasarak Mandal". The college has completed its 32 years of existence and has a strong bonding with the local students studying in this college. This includes a number of minorities and marginalized section students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and

participative management.

The Institutions always believe in the practices of decentralization and participative management. Practice of Decentralization is having own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections.

The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-teaching Staff, NCC, NSS, all the stakeholders involve in the decentralization and participative management all are working together for efficient functioning of the Institutions.

Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of management committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. Following are the committees and their activities established for the decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**THE INSTITUTIONAL STRATEGIC/PERSPECTIVE PLAN IS EFFECTIVELY DEPLOYED**

Institutional Strategic Goals 1. Efficient Teaching erudition procedure 2. Effective Leadership and Participative management 3. Constant Internal Quality Assurance System 4. Ensuring effective governance 5. Student's Overall Development through Participation 6. Employees Advancement & Welfare 7. Escalating Placements 8. Proper Discipline 9. Women/Student/Faculty Grievance 10. Financial Planning & Management 11. Institute - Industry Interaction 12. Encouragement of Budding Entrepreneurs 13. Constant Growth in Research and

**Development 14. Alumni Interaction and Outreach activities 15. Mounting Physical Infrastructure**

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**ADMINISTRATIVE SETUP:**

With the hands-on experience of the management of SharmajiviShikshan Prasarak Mandal, Omerga, the Adarsh Mahavidyalaya, Omergais designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. Adarsh Mahavidyalaya, Omerga has been established in 1990. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution.

**Governing Body:** The Institution has a Governing Body. It is a Policy making body of the Institution and meets frequently and discusses the agenda prepared by the Principal. It reviews the performance of the institution and decisions taken in the previous meeting and also approves the policy decisions. The budget of the current academic year is finalized. All new proposals are discussed and decisions are taken.

**Various Committees of the Institution:** The Institution has various committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines of the head of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

For Teaching and Non-teaching staff Credit Co-operative society, Staff welfare fund, Group Insurance Scheme are run in the college.

For Students Student insurance Scheme is in place. Scholarship schemes such as GOI, EBC, PH, Minority, Primary teacher' ward

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No.F.3-1/2009 dated June 30, 2010), together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance.

Internal audit is conducted half yearly by the internal financial committee of the institution. The compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses will be monitored by the accounts department as per the budget allocated by the management.

Process of the internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. **Fees:** Fees charged as per the university and government norms from students of various granted and self financed courses.
2. **Salary Grant:** The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and non-teaching staff as well as part-time teachers working on granted posts.
3. **UGC Grants:** We receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Our resource mobilization policy and procedures are as follows:

1. The UGC Committee, The Purchase Committee, The College Development Committee (CDC) monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
2. Regular internal and external audits from the Chartered Accountant are carried out.
3. To ensure the optimum utilization of resources, the Principal and management issue directions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC contributed to strengthen the Centre for Teaching, Learning and Evaluation by conducting various activities and thereby played a significant role in enhancing the quality of education in the college.



- The IQAC plans, organizes and executes the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute.
- The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT and alternative sources of energy, Automation of admission, financial and examination processes, upgradation of Wifi and LAN facilities.
- IQAC organized Birth and Death anniversaries of great people who contributed to the Indian society.

Contributing for National Development: -

- Skill Development initiatives Extension activities - benefitting neighboring villages through provision of Health care facilities,
- Business and entrepreneurship advice, Placement support etc.

NSS activities

- skill - based courses viz., Fermentation Technology, Food Processing, Water and soil testing, indoor plant cultivation, disease management of Some kharip and rabbi crops
- Implementation of Green practices in the campus: Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Save Power, Paper Bag Workshop, Awareness Programme on Renewable Energy and e- Waste Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Academic Calendar:** Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the

regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on series and many more.

Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered on an online portal. Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular reevaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. Director and management also monitor the feedback system and takes appropriate corrective actions. Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### a. Safety and security

The institution installed CCTV (Close Circuit) cameras at key places in the campus. The institution has different committees such as Anti - Ragging Committee, Students Grievance Committee and Discipline Committee, which provide quick relief to the students and to ensure the maintenance of decent and moral atmosphere within the campus.

Women Internal Complaint cell (VISHAKHA) of the institution, by inviting the advocates and personnel from police department, has organized numerous programs to enlighten the girls on cybercrimes and the defense mechanisms against these crimes.

Police department women officers visit to the college every month for taking reviews regarding women safety measures taken by our institute.

#### b. Counseling

Awareness programs are organized to all the students on legal protections relating to girl's security. Personal counseling to the students about gender equality is done.

Parent Teacher Platform receives feedback from the parents about gender equality and at the same time acquaint them about the progress of their ward.

#### c. Common Rooms

Institution has provided a spacious Common Room with attached toilets.

**d. Any other relevant information**

Sanitary Napkin machine has been kept in common ladies room at free of cost. Health check up camps are arranged regularly.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- **Solid waste management:** -different bins have been placed at different departments. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done.
- **Liquid waste management:** -The waste water is carried out through the pipeline and allowed to percolate in the soil. Septic tanks are constructed.
- **Biomedical waste management:** - Infectious waste material is first disinfected with chemicals and by incineration.
- **E-waste management:** - Given to local e-waste collecting men.

- **Waste recycling system:** - Composting tanks and Vermocomposting tanks are built.
- **Hazardous chemicals and radioactive waste management:** - Disposed in separate area with adequate precautions.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute undertake various initiatives in the form of celebration of days of eminent personalities National Festivals, NSS, and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities.

NSS organizes a residential five day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Superstition eradication, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level to create awareness and sensitizing the students and employees to constitution obligation as a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. Also seminars and workshops are conducted on days of national importance on various rights,

duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year.

Sr No. Activity Date



1. Yoga Day 21/06/2021
2. Birth Anniversary of Lokmanya Tilak 23/07/2021
3. Kranti Din - Quit India Movement 09/08/2021
4. Independence day 15/08/2021
5. Dr. BAM University Foundation day 23/08/2021
6. Teacher's Day 05/09/2021
7. Birth Anniversary of Bhagat Sinh 27/09/2021
8. Birth Anniversary of Mahatma Gandhi and Lal Bahadur Shastri 02/10/2021
9. Birth Anniversary of Sardar Vallabhbhai Patel 13/10/2021
10. Birth Anniversary of Pandit Jawaharlal Neharu 14/11/2021
11. AIDS awareness Rally 01/12/2021
12. Fancy Dress Day 03/01/2022
13. Birth Anniversary of Subhash Chandra Bose 23/01/2022
14. Republic day 26/01/2022
15. Birth Anniversary of Mahatma Jyotirao Phule 11/04/2022
16. Birth Anniversary of Dr. Babasaheb Ambedkar 16/04/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**TITLE: OF THE BEST PRACTICE NO. 1: Professional Communication Cell**

**OBJECTIVES OF THE PRACTICE:**

Professional Communication cell focuses on effective communication of students, faculty members and staff of institution. It serves following objectives:

1. To equip students with Professional Language proficiency
2. To develop verbal , nonverbal and other cognitive abilities
3. To Provide students with cohesive and Integrated Personality development Program
4. Emphasis on Creative , Academic and Business Writing
5. To provide Training and Development Programs for Career Building

**Title of the Best Practice No. 2: Plantation Programme**

**Objectives of the Practice**

It has been observing by the people that nature has been changing itself very tremendously as we are responsible for this change because of building and constructive more and more cities and town. Therefore, now we have to maintain this balance by following the given points :-

- To ensure more plantation of different fruits and other useful plants trees.
- Plantation programme can become more popular. So, it is the duty of ours to promote more and more students to come forward.
- To enhance the values of plants environment among the students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### **7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university combining it with the core values. Our college runs under the aegis of "Shramjivi Shikshan Prasarak Mandal". The college has completed its 30 years of existence and has a strong bonding with the local students studying in this college. This includes a number of minorities and marginalized section students.

The emphasis is given on enhancement of teaching learning by using conventional as well as modern aids such as, computers, LCD projectors, OHP, charts, specimens, models, power point and smart board. Elocution, debate, essay competitions are conducted in the college and students are sent to other colleges for intercollegiate, state and national level competitions. Students are involved in social activities like blood donation, Covid-19 vaccination promotions, leprosy search, Chikungunya survey, AIDS awareness rally, Adult continuing education rally, national literacy mission rally through social service committee. Students are encouraged to participate in district, university and state level youth festivals and sports activities.

Our institution organizes training programme/ workshops/ conferences etc for human resource development and human resource management. We have Credit Co-operative society, Staff welfare fund, Group Insurance Scheme.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year, the Principal, IQAC and HODs prepare an academic calendar and handbook reflecting the schedule of curriculum delivery. The curriculum is delivered recently through onlinedemonstration, projects, assignments, seminars, guest lectures, workshops, field visits, etc. Importance is given to the use ofICT tools like PPTs, animations, videos, e-books, etc.

Effectiveness of the curriculum delivery is also judged through internal evaluation in Unit tests, assignments and preliminary examinations prior to the University examinations. A curriculum is planned as per teaching plan prepared by teachers, and its delivery is recorded in the Daily Notes Diary of every faculty, reviewed by the HOD and Principal periodically.

Attendance record also helps in internal assessment. Bridge courses are conducted by departments at the beginning of first semester to orient the students to bridge the gap between pre-University and university pattern and for identifying slow and advanced learners. The Principal, mentors and faculty members informally meet the parents/guardians of students to discuss matters related to overall progress of the students wherever necessary.

The Principal obtains feedback from students, parents and alumni which is analysed and necessary action taken wherever possible. Internal and external academic Audit is carried out by experts.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of every academic session, Principal along with the Directors and Vice-Principal conducts an IQAC meeting

with Heads of all the Departments and finalize the Academic Calendar in alignment with the university schedule. College academic calendar is designed considering all events in accordance with the University academic calendar. In all 15 weeks are planned which mainly include commencement date, closing date of the term, dates of internal tests I and II, college festivals, submissions, oral / practical exams etc. Schedule for internal exams and tentative dates for University theory and practical exams are displayed in academic calendar. Curricular and extra-curricular activity dates, exam schedules and other activity dates are displayed in the academic calendar. Dean Academics is in charge of academic monitoring cell. Academic monitoring cell is responsible for ensuring proper academic calendar and teaching learning process. It monitors all parameters right from attendance, (75 % attendance is mandatory as per University rules), assignments, practical's / labs, internal tests. Faculty conducts lectures and practical's as per the timetable in alignment with the academic calendar. Exams and result declaration are strictly followed on the dates mentioned in the academic calendar.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

160

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

160	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its cocurricularactivities tries to inculcate values and ethics amongits students. It ensures not only effective curriculum deliverybut also makes every effort to impart a holistic education thatgoes beyond the curriculum through myriad activities conductedthroughout the year.Through these programmes students imbibeuniversal moral and social values, sensitivity towards gender issues and environmental consciousness.

1. Gender sensitizationprogrammeslike lectures, seminars and workshops
2. Observance ofWomen's Day
3. Environmental education through projects, fieldwork, plantation.Students are also encouraged to participate indifferent programmes like online quiz contests organized by otherInstitutions for enhancing awareness related to the environment.
4. Human values promoted through the activities of the NSS.The NSSunit of the College refers to the Handbook of NSS, forilluminating the young minds of the duties and responsibilities ofthe citizens of this country.
5. Community outreach and othersocial welfare programmes
6. Value education and health workshops.
7. Handbook of Ethics and Code of Conduct uploaded in the Collegebrochure and also enunciated by the Principal during Students' Orientation
8. Programmes on professional ethics and valueeducation conducted by the Departments

9. ObservanceWorldEnvironment Day, Forest Week 10. Upholding values ofmulticulturalism, egalitarianism, diversity and gender empowerment through functions like the Annual Programme, Independence andRepublic Day celebrations.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

07

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

540



File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://adarshcollege.in/wp-content/uploads/2022/10/2.7.1-Student-Satisfaction-Survey-SSS.pdf">https://adarshcollege.in/wp-content/uploads/2022/10/2.7.1-Student-Satisfaction-Survey-SSS.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

2645

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

853

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The teachers identify the advanced learners and slow learners through the following ways:

- Past Performance in examinations.
- One to one interaction with the students.
- Meetings of mentors with their respective mentees.
- Continuous performance assessment of the students throughout the year.

Once the advanced learners are identified, the college takes

Following steps to encourage them to enhance their understanding:

- Special Programmes for advanced learners
- The students are personally guided by subject teachers who provides and coach them with additional study material.
- These students are encouraged to be the group leaders in the common projects and in group study.
- Advanced learners are given research projects, projects and opportunity to participate in intra and inter collegiate

conferences / seminars / workshops / symposia.

- Special Lecture: Avenues of Employability: Books, Periodicals, and Magazines helpful for taking different competitive examinations.
- The Career Counselling Cell arranges regular awareness programmes.

#### Special Programmes for slow learners

- Remedial teaching for slow learners.
- During the mentor-mentee meetings, mentors guide these students and help them to improve, and achieve their academics and overall performance.

Some special students are referred to the counselling cell. The counselling cell counsels the students as well as their parents of such students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1546	44

File Description	Documents
Any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Experiential learning:** We have well equipped laboratories in Microbiology, Industrial Chemistry, Chemistry, Physics, Zoology, Botany and Computer Science. Students are allowed to conduct experiments independently in practical classes. Mini projects at third year level and major projects at PG year level will help in imparting the required technical skills to the students. They are encouraged to do the internships in industries & industrial visits

as a part of industry institute interaction. The institution has also established e-learning facilities, Learning Management System, ebooks and e-journals,

**Participative learning:**

Students are motivated to participate in Quiz Competitions, Paper Presentation, Technical Seminars and Online Certification Courses to get the participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students. Various club activities like Nature club, NSS club, Science club to exhibit teamwork in communicating the needs and responsibilities which needed to face the society in an ethical means.

**Problem solving:** Students are motivated to take part in Training and Placement, Development in consultancy activities. Students are involved in assisting research work with Quality Assurance, Research, Innovation, Incubation, Industry Interaction, Entrepreneurship, Education and Social Responsibility. Competitions like sports, Quiz, elocution, essay, PowerPoint Presentations, models and poster making.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**ICT Tools:**

1. Projectors- Projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Video Conferencing and Video lecture - Students are counseled with the help of Zoom / Google meet applications.
4. What's app groups and QR codes with lecture notes and e-books, Youtube links and channels

5. Printers, Photo copiers and Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms are equipped with all digital facilities.
7. Smart Board- Smart boards are installed in the campus.
8. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
9. Wifi is made available in premises. Online Classes through Zoom, Google Meet, Google Classroom
10. Digital Library resources: Our University provides links for such resources.
11. PowerPoint presentations-
12. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
13. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.bamu.ac.in/krc/e-Resources.aspx">http://www.bamu.ac.in/krc/e-Resources.aspx</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

49

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1026	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute has a college level Exam committee and a department level internal exam committee. It works under the supervision of the Head of the institute. The institute exam committee takes the overall responsibility of conducting the end semester examination and the evaluation process of answer sheets and preparing the results. Every department has an internal exam committee responsible for the preparation of Timetable, setting of the question paper, declaration of the results of internal tests. After reevaluation of internal tests, the answer sheets are shown to the students for any grievances. The grievances of the students are considered and looked into at the department level. The average of the two internal tests are considered for the internal assessment marks. The main reforms initiated by the exam cell committee is the timely declaration of the results and the moderation of the question papers. For the continuous evaluation process, internal tests, assignments, quiz, presentations, lab work, seminars etc are taken into consideration. Term work marks are given to the student depending on the continuous performance in the internal assessment. The rubrics for each practical and tutorial are based on the parameters: performance, lab ethics, self-learning initiative, conceptual understanding, punctuality and attendance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At Institute level, an examination committee, comprising of

senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations.

Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Mechanism of Communication:

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to the first year students at the commencement of the programme. Learning Outcomes of the Programs and Courses are observed and measured periodically. Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. The students are also communicated about the Programme



outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. Use software tools and coding at a level necessary to perform mathematical operations, statistical analysis and simulations in solving complex problems. Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties. Locate existing scientific research relevant to a given topic, and evaluate its accuracy. Communicate the results of scientific work effectively.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://adarshcollege.in/wp-content/uploads/2022/10/2.6.1-ACO-PO-PSO-CO.pdf">https://adarshcollege.in/wp-content/uploads/2022/10/2.6.1-ACO-PO-PSO-CO.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution. After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing.

- Syllabus, academic calendar, time-table, examination scheme etc are provided to the students at the beginning of course.
- At the end of every course and program result analysis is conducted by Institutional IQAC and it reviews the percentage outcome received.
- Analysis of PO's is achieved by evaluation of formative and summative methods. Periodic internal assessments for theory practicals, submission of assignments/ projects and viva-voce all constitute the formative and summative assessment. Attainments of CO's are calculated by using university examination results. Attainment levels are finalized at college

level and conveyed to IQAC through Internal Examination Committee. The attainment level of each CO is computed by Number of students securing percentage of marks.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

372

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://adarshcollege.in/wp-content/uploads/2022/10/2.7.1-Student-Satisfaction-Survey-SSS.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

**3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme Units. Through these units, the college undertakes various extension activities in the neighbourhood community. NSS organizes a residential five day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation , water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion

Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Superstition eradication, Blood donation camp, Health check up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc. Other than NSS units, the various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, Janani Suraksha, Programme on female foeticide, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check-up camps, Blood donation camps. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

08

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1850

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. We have campus area of 4.5 acre,

Spacious class rooms 24,

Wellequiped Science laboratories 10,

50 computers in computer science department,

10 computers inoffice, one computer in each department of Arts, commerce andScience faculty,10 computers in library, All

computers are with internet facility, Whole campus area is with wi-fi facility. Separate library building,

Ladies hostel with capacity for 100 Girl's,

Canteen 01,

Botanical Garden with more than 500 plants,

Principal office, Board room for management, IQAC office, Staffroom with attached toilets,

Boys and Girls rooms with attached toilets, Vice-principal's office, separate departments for Arts, Science and Commerce subjects, Sophisticated instruments in science laboratories with more than 75 lakh Rs. Chemicals, Glassware with more than 50 lakh Rs. Spacious parking for vehicles,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Seminar or function hall with capacity of 400 people 01, Spacious play ground for outdoor games, Indoor stadium for indoor games, Gymnasium hall.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1330550

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has central library building. Library has a huge collection of Text books, Reference books and others books with foreign, peer-reviewed journals and bound volumes of journals. The reading room is well furnished to accommodate 50 students at a time and provides conducive environment for study. A visitor record is maintained for students and faculty members, New Arrivals of books and journals are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras. OPAC: The library has developed the database of its own collection through the library software KOHA. Library is fully computerized with barcode-based issue-and return process, online public access catalogue (OPAC) facility is made available in the central library. OPAC which is used students and faculty member

for search of books by Title, Author, Subject name etc. e-Resources: The library is a member of N-list consortia of information library network (INFLIBNET) under this consortialibrary provides more than 3135000+ e-books and 6000+ e-journals to students and faculty member. Internet and reprography facility with computer system. CD's, DVD, CD-ROM databases, barcode scanner, printer, audio-video unit. Library Automation: All the active book collection is update in the library software database and the online public access catalogue (OPAC) is available for students and faculty members. The issue and return of book have been activated in the library software.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

60398

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 02- smart classrooms, 01-digitally equipped conference hall, ONE ENGLISH LANGUAGE LABORATORY. A well equipped computer lab with 30 computers is functioning in the college. The students of the college access computers in the computer lab and in library with 10 computers. The whole campus is facilitated with the Wi-Fi connectivity with open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Anti-virus is regularly installed in computer. CCTV system is installed. Website is maintained by RBS infotech, solapur.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

239950

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The college has maintenance committee that oversees the maintenance of buildings, classrooms and laboratories.
- The maintenance committee is headed by the Registrar who in turn monitors the work of the Supervisor at the next level.
- Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor. The Green Cover of the campus is well maintained by a full time gardener.
- Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance contracts (AMC). The AMC purview includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in - house electricians and plumbers.
- Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

<b>Government during the year</b>	
1040	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

35

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

35

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

174

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State



**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Due to covid no Institutionstudents' representationand engagement in various administrative, co-curricular and extracurricular activities (student council/ studentsrepresentation on various bodies as per established processes and norms ) were conducted**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have registered alumni association. We have conducted 3meetings online and discussed about development of institution butno offline activities were conducted due to Covid-19 during theyear 2020-2021. We have taken suggestions from them regardingcurricullum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year**

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The governance of the institution is reflective of and in tunewith the vision and mission of the institution Vision:</p> <ul style="list-style-type: none"> <li>To mould students of the institution into well-meaningcitizens of the nation through socially committed,intellectually inclined, culture driven and future orientedparadigm of learning.</li> <li>To empower the students to aspire for significantlycontributing to the nation's development through socialistand secular strategies of instruction.</li> </ul> <p>Mission:</p> <ul style="list-style-type: none"> <li>To aspire and strive for excellence in educational arena byimproving and motivating the intellectuals and to make themrealize the potential for achieving the goals andinculcating values among them and to be the perfectresponsible citizen of the country.</li> </ul> <p>The Vision, Mission and Objectives of the institution clearlypoints towards a value based education based on the curriculum ofthe affiliating university combining it with the core values. Ourcollege runs under the aegis of "Shramjivi Shikshan PrasarakMandal". The college has completed its 32years of existence andhas a strong bonding with the local students studying in thiscollege. This includes a number of minorities and marginalizedsection students.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutions always believe in the practices of decentralization and participative management. Practice of Decentralization is having own significance in the management. It reflects the policy decision making, planning and administration, and office management. Management and Administration is responsible for quality initiative to promote education to all sections.

The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Nonteaching Staff, NCC, NSS, all the stakeholders involve in the decentralization and participative management all are working together for efficient functioning of the Institutions.

Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of management committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. Following are the committees and their activities established for the decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**THE INSTITUTIONAL STRATEGIC/PERSPECTIVE PLAN IS EFFECTIVELY DEPLOYED**

Institutional Strategic Goals 1. Efficient Teaching erudition procedure 2. Effective Leadership and Participative management 3. Constant Internal Quality Assurance System 4. Ensuring effective governance 5. Student's Overall Development through Participation

6. Employees Advancement & Welfare 7. Escalating Placements 8. Proper Discipline 9. Women/Student/Faculty Grievance 10. Financial Planning & Management 11. Institute - Industry Interaction 12. Encouragement of Budding Entrepreneurs 13. Constant Growth in Research and Development 14. Alumni Interaction and Outreach activities 15. Mounting Physical Infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### ADMINISTRATIVE SETUP:

With the hands-on experience of the management of SharmajiviShikshan Prasarak Mandal, Omerga, the Adarsh Mahavidyalaya, Omergais designed in a scientific way with transparency to get the optimum results out of it. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. Adarsh Mahavidyalaya, Omerga has been established in 1990. It has a Governing body to monitor and achieving the vision and mission of the institution. It has an effective organizational structure which monitors and improves the institution.

**Governing Body:** The Institution has a Governing Body. It is a Policy making body of the Institution and meets frequently and discusses the agenda prepared by the Principal. It reviews the performance of the institution and decisions taken in the previous meeting and also approves the policy decisions. The budget of the current academic year is finalized. All new proposals are discussed and decisions are taken.

**Various Committees of the Institution:** The Institution has various committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines of the head of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff.

For Teaching and Non-teaching staff Credit Co-operative society, Staff welfare fund, Group Insurance Scheme are run in the college.

For Students Student insurance Scheme is in place. Scholarship schemes such as GOI, EBC, PH, Minority, Primary teacher' ward

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

02

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education-2010" (Regulation No.F.3-1/2009 dated June 30, 2010), together with all amendments madetherein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial



transactions every year to ensure financial compliance.

Internal audit is conducted half yearly by the internal financial committee of the institution. The compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non-recurring expenses like lab equipment purchases, furniture and other development expenses. The expenses will be monitored by the accounts department as per the budget allocated by the management.

Process of the internal audit: All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

- 1. Fees:** Fees charged as per the university and government norms from students of various granted and self financed courses.
- 2. Salary Grant:** The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and non-teaching staff as well as part-time teachers working on granted posts.
- 3. UGC Grants:** We receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Our resource mobilization policy and procedures are as follows:

- 1. The UGC Committee, The Purchase Committee, The College Development Committee (CDC) monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.**
- 2. Regular internal and external audits from the Chartered Accountant are carried out.**
- 3. To ensure the optimum utilization of resources, the Principal and management issue directions.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC contributed to strengthen the Centre for Teaching, Learning and Evaluation by conducting various activities and thereby played a significant role in enhancing the quality of education in the college.
- The IQAC plans, organizes and executes the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute.
- The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT and alternative sources of energy, Automation of admission, financial and examination processes, upgradation of Wifi and LAN facilities.
- IQAC organized Birth and Death anniversaries of great people who contributed to the Indian society.

Contributing for National Development: -

- Skill Development initiatives Extension activities - benefitting neighboring villages through provision of Health care facilities,
- Business and entrepreneurship advice, Placement support etc.

NSS activities

- skill - based courses viz., Fermentation Technology, Food Processing, Water and soil testing, indoor plant cultivation, disease management of Some kharip and rabbicrops
- Implementation of Green practices in the campus: Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Save Power, Paper Bag Workshop,

**Awareness Programme on Renewable Energy and e- Waste Management.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**Academic Calendar:** Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on series and many more.

**Preparation of lesson plan for each Semester:** The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester. Enriching the curriculum with guest lectures, industrial visits, and Internships Daily lecture Record: Everyday faculty prepare and submit details of the lecture along with the topic covered on an online portal. Evaluation of teachers by students: The institution has a feedback system to evaluate the teachers by students. The regular reevaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strengths and weaknesses, difficulties faced in the subject give a clear idea about the problems faced by the students. Director and management also monitor the feedback system and takes appropriate corrective actions. Student learning outcomes: The institute monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the**

**B. Any 3 of the above**

**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<b>Nil</b>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### **a. Safety and security**

The institution installed CCTV (Close Circuit) cameras at key places in the campus. The institution has different committees such as Anti - Ragging Committee, Students Grievance Committee and Discipline Committee, which provide quick relief to the students and to ensure the maintenance of decent and moral atmosphere within the campus.

Women Internal Complaint cell (VISHAKHA) of the institution, by inviting the advocates and personnel from police department, has organized numerous programs to enlighten the girls on cybercrimes and the defense mechanisms against these crimes.

Police department women officers visit to the college every month for taking reviews regarding women safety measures taken by our institute.

**b. Counseling**

Awareness programs are organized to all the students on legal protections relating to girl's security. Personal counseling to the students about gender equality is done.

Parent Teacher Platform receives feedback from the parents about gender equality and at the same time acquaint them about the progress of their ward.

**c. Common Rooms**

Institution has provided a spacious Common Room with attached toilets.

**d. Any other relevant information**

Sanitary Napkin machine has been kept in common ladies room at free of cost. Health check up camps are arranged regularly.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system**

Hazardous chemicals and radioactive waste management

- **Solid waste management:** -different bins have been placed at different departments. This ensures that solid waste segregated at the source. It is also ensured that the recycling of all these components is done.
- **Liquid waste management:** -The waste water is carried out through the pipeline and allowed to percolate in the soil. Septic tanks are constructed.
- **Biomedical waste management:** - Infectious waste material is first disinfected with chemicals and by incineration.
- **E-waste management:** - Given to local e-waste collecting men.
- **Waste recycling system:** - Composting tanks and Vermocomposting tanks are built.
- **Hazardous chemicals and radioactive waste management:** - Disposed in separate area with adequate precautions.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

<p><b>1.Restricted entry of automobiles</b>  <b>2. Use of Bicycles/ Battery powered vehicles</b>  <b>3.Pedestrian Friendly pathways</b>  <b>4.Ban on use of Plastic</b>  <b>5.landscaping with trees and plants</b></p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute undertake various initiatives in the form of celebration of days of eminent personalities National Festivals, NSS, and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and linguistics and also communal social economics and other diversities.

NSS organizes a residential five day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Bandhara, road construction, Shramdan, Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Superstition eradication, Blood donation camp, Health check up camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. The University has introduced a compulsory paper on the Constitution of India at Degree level to create awareness and sensitizing the students and employees to constitution obligation as a part of strengthening the democratic values. Also, all students take a course on Environment studies in their first year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college believes in celebrating events and festivals in college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year.

Sr No. Activity Date

1. Yoga Day 21/06/2021
2. Birth Annivarsary of Lokmanya Tilak 23/07/2021
3. Kranti Din - Quit India Movement 09/08/2021
4. Independence day 15/08/2021
5. Dr. BAM University Foundation day 23/08/2021
6. Teacher's Day 05/09/2021
7. Birth Annivarsary of Bhagat Sinh 27/09/2021
8. Birth Annivarsary of Mahatma Gandhi and Lal Bahadur Shastri 02/10/2021
9. Birth Annivarsary of Sardar Vallabhbhai Patel 13/10/2021
10. Birth Annivarsary of Pandit Jawaharlal Neharu 14/11/2021
11. AIDS awareness Rally 01/12/2021

12. Fancy Dress Day 03/01/2022

13. Birth Anniversary of Subhash Chandra Bose 23/01/2022

14. Republic day 26/01/2022

15. Birth Anniversary of Mahatma Jyotirao Phule 11/04/2022

16. Birth Anniversary of Dr. Babasaheb Ambedkar 16/04/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**TITLE: OF THE BEST PRACTICE NO. 1: Professional Communication Cell**

**OBJECTIVES OF THE PRACTICE:**

Professional Communication cell focuses on effective communication of students, faculty members and staff of institution. It serves following objectives:

1. To equip students with Professional Language proficiency
2. To develop verbal , nonverbal and other cognitive abilities
3. To Provide students with cohesive and Integrated Personality development Program
4. Emphasis on Creative , Academic and Business Writing
5. To provide Training and Development Programs for Career Building

**Title of the Best Practice No. 2: Plantation Programme**

## Objectives of the Practice

It has been observing by the people that nature has been changing itself very tremendously as we are responsible for this change because of building and constructive more and more cities and town. Therefore, now we have to maintain this balance by following the given points :-

- To ensure more plantation of different fruits and other useful plants trees.
- Plantation programme can become more popular. So, it is the duty of ours to promote more and more students to come forward.
- To enhance the values of plants environment among the students.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university combining it with the core values. Our college runs under the aegis of "Shramjivi Shikshan Prasarak Mandal". The college has completed its 30 years of existence and has a strong bonding with the local students studying in this college. This includes a number of minorities and marginalized section students.

The emphasis is given on enhancement of teaching learning by using conventional as well as modern aids such as, computers, LCD projectors, OHP, charts, specimens, models, power point and smart board. Elocution, debate, essay competitions are conducted in the college and students are sent to other colleges for intercollegiate, state and national level competitions. Students are involved in social activities like blood donation, Covid-19 vaccination promotions, leprosy search, Chikungunya survey, AIDS awareness rally, Adult continuing education rally, national literacy mission rally through social service committee. Students are encouraged to participate in district, university and state

level youth festivals and sports activities.

Our institution organizes training programme/ workshops/ conferences etc for human resource development and human resource management. We have Credit Co-operative society, Staff welfare fund, Group Insurance Scheme.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Organize more community service activities to contribute to the wellness of the society Institute is planning to Organize more community service activities to contribute to the wellness of the society. Along with NSS unit, departments are involved in the organization of different social activities.

2. Firm up collaborations to bridge the gap between academia and industry. Institute has planned to focus on interaction with industry with the involvement of every faculty and students as well. Also, planned to firm up association with industry by signing MoU for formal collaboration.

3. Intensive training for preparing students for competitive examinations.

4. To promote entrepreneurship and innovation through skill development. Skill development will be the focused area for enhancing employability of students.

5. Improvement in ICT enabled infrastructure. 6. Development of skills of the students by inculcating core values among them through value based education.